

Midway City Council
16 October 2018
Regular Meeting

Public Works Site Grading /
Change Order



Memo

Date: 10 October 2018
To: Mayor Johnson
Cc: Public Works Crew Chief and Public Works Assistant Crew Chief
From: Brad Wilson, City Recorder/Financial Officer
RE: Funding for Maintenance Yard Change Order

The City recently budgeted for the following two projects at the public works maintenance yard.

On 8 March 2017 the City Council approved a contract for site grading in the amount of approximately \$59,000. This amount was later increased to approximately \$230,000 to include extending a water line to the south of the yard and asphaltting additional portions of the yard. Approximately \$206,000 has been spent on the project. Work on this project was included in the FY 2017 and FY 2018 budgets but not the FY 2019 budget. If the work is complete and no further pay requests are submitted, then the project is \$24,000 under budget.

\$330,000 was budgeted for the design and construction of the new public works vehicle building. This spring it was determined that the actual cost would be approximately \$550,000. The FY 2018 budget was amended on 25 April 2018 to increase the project budget to that amount (\$412,500 in the Capital Improvement Projects Fund and \$137,500 in the Water Fund). It was reasoned that a portion of the cost could be paid from the Water Fund because equipment used for the water system would be stored in the building. Approximately \$346,000 has been spent on the project thus far.

A change order to the site grading contract has been requested to cover the cost of removing unplanned fill and increasing the amount of asphalt. The estimated cost of the change order would be \$20,000 to \$30,000. This change order is not included in the FY 2019 budget. The budget could be amended at the council meeting on November 6th to transfer money from reserves and fund the change order. If funds were moved from other projects in the same department (CIP – Buildings) then a budget amendment would not be needed. The City Council does need to approve the change order. I have put that item on the October 16th agenda.