

**MINUTES OF THE
MIDWAY SANITATION DISTRICT
BOARD OF TRUSTEES**

Tuesday, April 16, 2018 at 5:30 p.m.

Minutes of the Midway Sanitation District Board of Trustees regular meeting held April 16, 2018 at 5:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the Midway City Office Building, Ridley's Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Public Notice Web Site.

Call to Order; Opening Remarks or Invocation

Clair Provost called the Meeting to Order at 5:30p.m.

Roll Call:

Don Huggard, Vice-Chairman	Clair Provost, Chairman
Celeste Johnson, Mayor (via Phone Call)	Cory Lott, PW Crew Chief
Scott Kettle, Engineer	Wes Johnson, Engineer
Becky Wood, Manager	

Note: A copy of the meeting roll is contained in the supplemental file.

General Consent Calendar

- a. Agenda for the 16 April 2018 Regular Meeting
- b. Minutes of the 6 March 2018 Regular Meeting
- c. Warrants
- d. 1st Quarter Financials

Note: Copies of items 2a, 2b, 2c and 2d are contained in the supplemental file.

Motion: Celeste Johnson made a motion to approve the Consent Calendar for April 16, 2018. Don Huggard seconded the motion that carried with all members voting aye.

Motion: Don Huggard made a motion to approve the Warrant List for April 16, 2018. Clair Provost seconded the motion that carried with all members voting aye.

Motion: Don Huggard made a motion to approve the 1st Quarter Financials for 2018. Celeste Johnson seconded the motion that carried with all members voting aye.

Operator Report:

Cory Lott updated the board on the progress of manhole and grease trap inspections. The board discussed grease traps around the district as well as the new restaurants in town that would now need to be inspected. It was determined that the Grease trap at Café Galleria would need to be inspected more than once a month, due to the amount of grease going down the line. The board also discussed the GIS system and some up coming changes to the general layout of the system. Cory noted that he and Darin Bunker had passed the sewer certification test.

Resolution 2018-01 (Municipal Wastewater Planning Program Resolution and Sanitary Sewer Management Program):

The board reviewed the Municipal Wastewater Planning Program and Sanitary Sewer Management Program files for 2017 as prepared by Scott Kettle. The board discussed some changes to the information. Celeste Johnson made a motion to approve Resolution 2018-01 the Municipal Waste Water Planning Program and Sanitary Sewer Management Program documents for 2017 with the discussed changes. Don Huggard seconded the motion that carried with all members voting aye.

Resolution 2018-03 (Updating Policies, Regulations, Bylaws and Basic Organizational Documents) SECTION 2: USE OF PUBLIC SEWERS MANDATORY–Section 2 of the policies was reviewed, no changes were made. Don Huggard made a motion to table Resolution 2018-02, Section Updates until further research could be done. Clair Provost seconded the motion that carried with all members voting aye.

Resolution 2018-02 (Amended Agreement with Midway City):

The board discussed updating the Interlocal Agreement between Midway Sanitation District and Midway City. Becky Wood presented to the board the research done on the project from the last meeting and presented what needed to be done by the next meeting. Celeste Johnson noted that she would like the agreement to be completed by July 1 to coincide with the City's fiscal year start date. The board asked Becky Wood to contact other district in MSD's similar circumstances (working with Midway City) and talk to the attorney about updating the agreement. It was determined that Don Huggard and Clair Provost would look through the agreements and make any changes and additions at their earliest convenience. Celeste Johnson made a motion to table Resolution 2018-02, until further research could be done. Don Huggard seconded the motion that carried with all members voting aye.

Engineer Reports:

Scott Kettle updated the board on flows as reported by Heber Valley Special Service District.

The 2018 Capital Improvement Project of 250 and 300 North was discussed. A subdivision currently under construction would need the lines upgraded. There was a question regarding having the current contractors that were putting in infrastructure also do the sewer line upgrade. It was determined that Becky and Scott would contact the attorney regarding this issue and making policy upgrades pertaining to purchasing policies and accepting the lowest bidder of a project.

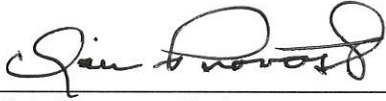
Wes Johnson informed the board that a recalculation of ERU's had been done on the River Bottoms Ranch. It was determined that a reduced number of ERU's was needed for the project and that MSD would need to reimburse the owner (copy of letter from Engineer included in supplemental packet).

Trustee Reports:

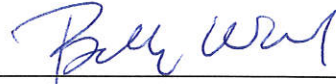
There were no Trustee Reports.

Adjourn:

Don Huggard made a motion to adjourn the meeting at 7:06pm that carried with all members voting aye.



Clair Provost, Chairman



Becky Wood, District Clerk