

**MINUTES OF THE
MIDWAY SANITATION DISTRICT
BOARD OF TRUSTEES**

Tuesday, August 4, 2015 at 6:30 p.m.

Minutes of the Midway Sanitation District Board of Trustees regular meeting held August 4, 2015 at 6:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the Midway City Office Building, Radley's Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Notice Web Site.

Roll Call:

Alan Cluff, Chairman
Colleen Bonner, Mayor/VC
Laren Gertsch, Trustee
Scott Kettle, Engineer
Wes Johnson, Engineer
Becky Wood, District Manager

Others Present:

Michael Johnson, Summit Engineering
Eric Siefka

The Meeting was called to order at 6:34p.m.

Approve the Agenda for August 4, 2015:

Mayor Bonner made a motion to approve the agenda for August 4, 2015. Trustee Gertsch seconded the motion that carried with all members voting aye.

Approve the Minutes of the July 7, 2015 Meeting:

Trustee Gertsch made a motion to approve the minutes of the July 7, 2015 board meeting. Mayor Bonner seconded the motion that carried with all members voting aye.

Resolution 2015-03 Updated Policies, Procedures & Bylaws:

The board held a discussion in regards to the format and a few minor changes to be made to the policies and procedures document. Mayor Bonner made a motion to approve the updated policies, procedures and bylaws of the district including the changes and requested formatting. Trustee Gertsch seconded the motion that carried with all members voting aye.

Engineers Reports:

Scott Kettle updated the board on the monthly flows as monitored by Heber Valley SSD. The board held a short discussion regarding checking infiltration during hours of extremely low flow. It was determined that the meters currently monitoring the JSSD line be left in place for another

month and then move the meters to any underlying areas of suspected infiltration to monitor the flows.

Wes Johnson updated the board on the Pine Canyon Road Project noting that MSD will be receiving a bill for half of the asphalt very soon.

Manager Report:

Becky Wood began the manager's report by updating the board on election preparations for the primary election to be held on the 11th. The also board discussed Jason's projects and asked Becky to have Jason write down his tasks and accomplishments for review at future meetings. The board then discussed house sheets completed by Jason and what could be done to improve the process. It was determined that Becky would write up a policy regarding the house sheets and add to the policies and procedures.

Trustee Reports:

There were no Trustees reports.

Warrants & Financials:

The warrant list for August 4, 2015 was presented for approval. (See copy in the warrant and supplemental files.) The financials of the district were presented as part of the packet for the board to review. The board asked Manager Wood to include a percentage of the budget YTD outline as part of the reports. Trustee Gertsch made a motion to approve the warrants for August 4, 2015. Mayor Bonner seconded the motion that carried with all members voting aye.

Additional Items:

Michael Johnson and Eric Siefka attended the board meeting to discuss Mr. Sifka's sewer line in Interlaken. Michael Johnson from Summit Engineering requested that the board take responsibility of the blocked/damaged line found on Mr. Siefka's property as it was an 8" lateral similar to the main line. Scott Kettle informed the board that he had attempted to camera and clean the line but due to sub-par standards of the installation nothing was able to view the full length of the line. Scott noted that the district would not have accepted the line due to the problems of the construction and insulation of the line. The board determined that further research would be conducted via County Building Records and MSD meeting minutes.

Adjourn:

Mayor Bonner made a motion to adjourn the meeting at 8:01pm that carried with all members voting aye.


Alan Cluff, Chairman


Becky Wood, District Clerk