

**MINUTES OF THE
MIDWAY SANITATION DISTRICT
BOARD OF TRUSTEES**

Tuesday, December 5, 2017 at 4:00 p.m.

Minutes of the Midway Sanitation District Board of Trustees regular meeting held December 5, 2017 at 4:00 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the Midway City Office Building, Ridley's Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Public Notice Web Site.

Call to Order; Opening Remarks or Invocation

Don Huggard called the meeting to order at 4:10 p.m. He noted that this meeting is Colleen Bonners last meeting with MSD and thanked her for her time and expertise on the board and as the Mayor and wished her well.

Roll Call:

Don Huggard, Chairman
Colleen Bonner, Trustee
Scott Kettle, Engineer
Becky Wood, Manager

Clair Provost, Vice-Chairman
Cory Lott, PW Crew Chief
Wes Johnson, Engineer

Note: A copy of the meeting roll is contained in the supplemental file.

Don Huggard asked if anyone was willing to give the opening invocation or had any opening remarks. Wes Johnson said that he would like to share some opening remarks: thanking Colleen Bonner for her service to the district and expressed his appreciation for all of her hard work.

General Consent Calendar

- a. Agenda for the 5 December 2017 Regular Meeting
- b. Minutes of the 7 November 2017 Regular Meeting
- c. Warrants & Financials

Note: Copies of items 2a, 2b and 2c are contained in the supplemental file.

Motion: Clair Provost made a motion to approve the consent calendar. Colleen Bonner seconded the motion that carried with all members voting aye.

Operator Report:

Cory Lott updated the board on the progress of grease trap inspections. The board discussed the condition of the grease traps as listed on the report. Colleen Bonner asked Scott Kettle about the status of Cecil Duvall's Thai Restaurant Grease Trap as discussed at the last meeting. Scott Kettle said that he had talked with Cecil and that due to his findings (Cecil is only installing a 2-compartment sink, a handwashing station and a restroom) that he recommended an under the sink grease trap and thought that it would handle the amount of grease that would be used. Colleen Bonner agreed and noted that Café Galleria is currently pumping the existing waste water into the lateral anyway.

Engineer Reports:

Scott Kettle updated the board on flows as reported by Heber Valley Special Service District. The board discussed having HVSSD (Dennis Gunn) keep an eye out for heavy flows coming into the plant as well as talking with Cory Lott about Surface infiltration.

Wes Johnson updated the board on the status of the Horner Barn/River Bottoms Ranch and the installation of a grease trap. He said that he had talked to Jared Horner and has come to an agreement. The agreement was for the Horner's to put in 2 under the sink grease traps and not install an inspection/test manhole, however if the grease traps receive a "4" upon inspection in two consecutive visits that an inspection/test manhole would need to be installed. Scott Kettle also recommended that a condition be placed on the agreement that if the state begins to require sampling that the inspection/test manhole be installed. The board agreed and noted that an agreement containing this information be signed by Horner's, notarized and recorded with the plat.

Manager Report:

Becky Wood presented a slide show for the board containing all of the district accomplishments throughout 2017 and the goals for 2018. Becky Wood mentioned that she would like to have more community involvement. Clair Provost asked if there was a way to ask for the community's help in looking for infiltration. It was determined that a section in the City newsletter asking for the public's help would be beneficial.

Trustee Reports:

Colleen Bonner thanked everyone for allowing her to serve on the board and that she has enjoyed working with the district.

Resolution 2017-04 (Updated Policies, Regulations, Bylaws and Basic Organizational Documents):

Becky Wood asked the board for more time to review the documents, based on a previously adopted version of the policies and bylaws. She noted that with the upcoming work load of the end of the year, audit, W-2's and working with a new board member that she would resume the updating in February. It was determined that Becky would make updates and submit them to Wes and/or Scott for review before making the changes.

Motion: Don Huggard made a motion to table Resolution 2017-04. Clair Provost seconded the motion that carried with all members voting aye.

Adjourn:

Colleen Bonner made a motion to adjourn the meeting at 5:28pm that carried with all members voting aye.



~~Don Huggard, Chairman~~

Clair Provost



Becky Wood, District Clerk