

**MINUTES OF THE
MIDWAY SANITATION DISTRICT
BOARD OF TRUSTEES**

Tuesday, July 11, 2017 at 5:30 p.m.

Minutes of the Midway Sanitation District Board of Trustees regular meeting held July 11, 2017 at 5:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah. Notice of the meeting and agenda was posted in the Midway City Office Building, Ridley's Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Notice Web Site.

Call to Order; Opening Remarks or Invocation

Don Huggard called the meeting to order at 5:30 p.m.

Roll Call:

Don Huggard, Chairman
Colleen Bonner, Trustee
Wes Johnson, Engineer
Becky Wood, Manager

Clair Provost, Vice-Chairman (arrived at 5:38pm)
Scott Kettle, Engineer
Cory Lott, PW Crew Chief

Others In Attendance:

Alan McEwan, McEwan & Associates
Ben Probst, Gilbert and Stewart

Note: A copy of the meeting roll is contained in the supplemental file.

General Consent Calendar

- a. Agenda for the 11 July 2017 Regular Meeting
- b. Minutes of the 6 June 2017 Regular Meeting
- c. Warrants

Note: Copies of items 2a, 2b and 2c are contained in the supplemental file.

Motion: Colleen Bonner made a motion to approve the consent calendar. Don Huggard seconded the motion that carried with all members voting aye.

Operator Report:

Cory Lott updated the board on the progress of manhole and grease trap inspections. Scott Kettle and Wes Johnson discussed a manhole that was found on Cari Lane during construction.

Annual Audit Report Presentation:

Alan McEwan (McEwan & Company) and Ben Probst (Gilbert and Stewart) reported on the 2016 Audit findings of the District (See copy of Audit Report in supplemental file). Both noted that the district was in overall good financial shape having no debt and plenty of liquid assets. Ben Probst also noted that the board needed to participate in the Open & Public Meeting Training as required by the State auditor every year.

Engineer Reports:

Scott Kettle updated the board on flows as reported by Heber Valley Special Service District. He noted that EC Power has repaired the generator seal at the Tate Lane pump house and that Twin D will be starting their yearly cleaning of the district lines within the next 2 weeks. The board discussed Grant Kohler's lateral, noting that if the line went under Grant's barn that it would need to remain a private lateral as it was against the districts bylaws to accept a line like this.

Review of District Bylaws, Policies & Procedures:

The board discussed updating the bylaws, policies and procedures of the district as per the noted recommendations of the districts new legal counsel, Rachel Anderson at Fabian Vancott. The board agreed to further review of the documents.

Resolution 2017-02 (Establishing the 2017 Certified Property Tax Rate for Midway Sanitation District):

Motion: Colleen Bonner made a motion to approve Resolution 2017-02, setting the 2017 Certified Tax Rate for MSD as recommended by Wasatch County. Clair Provost seconded the motion with all members voting aye.

Manager Report:

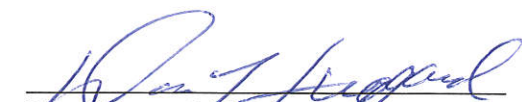
Becky Wood updated the board on the progress of district functions. She reviewed the delinquent sewer accounts. The board determined that a letter should go out to the customers with delinquent accounts offering a monthly payment plan and schedule an executive session to discuss if needed. Becky read a letter from a customer requesting to have his late fee removed, the board agreed that the fee could be removed. Becky Wood discussed doing service projects, the first one being a blood drive for the community, the board gave their approval. Becky Wood asked the chairman to sign a couple of plats that had come in, the board discussed Deer Creek Estates and Fox Pots Subdivision and some issues surrounding the projects.

Trustee Reports:

There were no Trustees Reports.

Adjourn:

Don Huggard made a motion to adjourn the meeting at 7:55pm that carried with all members voting aye.



Don Huggard, Chairman



Becky Wood, District Clerk