

**MINUTES OF THE  
MIDWAY SANITATION DISTRICT  
BOARD OF TRUSTEES**

**Tuesday, July 7, 2015 at 6:30 p.m.**

Minutes of the Midway Sanitation District Board of Trustees regular meeting held July 7, 2015 at 6:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the Midway City Office Building, Radley's Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Notice Web Site.

**Roll Call:**

Alan Cluff, Chairman  
Colleen Bonner, Mayor/VC  
Laren Gertsch, Trustee  
Scott Kettle, Engineer  
Wes Johnson, Engineer  
Becky Wood, District Manager

**Others Present:**

Alan McEwan, McEwan and Company  
Ben Probst, Gilbert & Stewart

The Meeting was called to order at 6:35p.m.

**Approve the Agenda for July 7, 2015:**

Trustee Gertsch made a motion to approve the agenda for July 7, 2015. Mayor Bonner seconded the motion that carried with all members voting aye.

**Approve the Minutes of the June 2, 2015 Meeting:**

Mayor Bonner made a motion to approve the minutes of the June 2, 2015 board meeting. Trustee Gertsch seconded the motion that carried with all members voting aye.

**Swearing in of District Treasurer:**

Jennifer Sweat was sworn in by the District Clerk as the Treasurer for the Midway Sanitation District.

**2014 MSD Audit Report:**

Alan McEwan and Ben Probst reported on the 2014 Audit findings of the District. Both noted that the district was in overall good financial shape having no debt and plenty of liquid assets. Ben Probst also noted that the board should consider adopting a conflict of interest policy to alleviate any questionable conduct.

**Resolution 2015-04 Establishing the 2015 Certified Property Tax Rate for MSD:**

Trustee Gertsch made a motion to approve Resolution 2015-04, setting the 2015 Certified Tax Rate for MSD as recommended by Wasatch County. Mayor Bonner seconded the motion with all members voting aye.

**Engineers Reports:**

Scott Kettle noted that flows to Heber Valley were up from last month but considerably down from last year. He noted that Midway had a lots of flows this month. The board discussed the possible reason of multiple broken water lines around the city.

**Manager Report:**

Becky Wood updated the board on recent activities but noted that it has been generally quiet this month. She asked the board to make a decision on doing a regular election or an all by mail vote for the upcoming primary election. The general consensus of the board was to try an all by mail vote and then review the overall participation, etc. The board discussed the policies, procedures and bylaws update and determined that further review was needed. Trustee Gertsch asked Becky Wood to email the most recent redline draft of the documents to the board for one last review and mentioned adding a conflict of interest section to the document as discussed by Ben Probst earlier in the meeting. The board also discussed doing an annual update to the Midway City/Midway Sanitation District Interlocal Agreement.

**Trustee Reports:**

There were no Trustees reports.


**Warrants & Financials:**

The warrant list for July 7, 2015 was presented for approval. (See copy in the warrant and supplemental files.) The financials of the district were presented as part of the packet for the board to review. Mayor Bonner made a motion to approve the warrants for July 7, 2015. Trustee Gertsch seconded the motion that carried with all members voting aye.

**Adjourn:**

Mayor Bonner made a motion to adjourn the meeting at 7:46p.m. Trustee Gertsch seconded the motion with all members voting aye.

  
Alan Cluff, Chairman

  
Becky Wood, District Clerk