

**MINUTES OF THE
MIDWAY SANITATION DISTRICT
BOARD OF TRUSTEES**

Tuesday, March 8, 2016 at 6:30 p.m.

Minutes of the Midway Sanitation District Board of Trustees regular meeting held March 8, 2016 at 6:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the Midway City Office Building, Ridley's Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Notice Web Site.

Roll Call:

Colleen Bonner, Mayor, Trustee	Don Huggard, Chairman
Clair Provost, Vice-Chairman	Wes Johnson, Engineer
Becky Wood, Manager	

Excused:

Scott Kettle, Engineer
Kraig Powell, Attorney

The Meeting was called to order at 6:30p.m.

Approve the Agenda for March 8, 2016:

Clair Provost made a motion to approve the agenda for March 8, 2016. Don Huggard seconded the motion that carried with all members voting aye.

Approve the Minutes of the February 2, 2016 Meeting:

Colleen Bonner made a motion to approve the minutes of the February 2, 2016 board meeting. Clair Provost seconded the motion that carried with all members voting aye.

Fox Meadow Small Subdivision:

The board reviewed the plans for the Fox Meadow Small Subdivision submitted by Michael Johnson. The subdivision is located on the corner of Michie Lane and Fox Den Road. The proposed plan will create 2 new lots. The sewer improvements will provide sewer laterals to the two lots from the existing sewer main. Colleen Bonner made a motion to grant preliminary and final approval for the Fox Meadow Small Subdivision. Clair Provost seconded the motion that carried with all members voting aye.

Resolution 2016-01 (Municipal Wastewater Planning Program):

Becky Wood presented the annual planning program assessment to the board, Resolution 2016-01. She explained that the district is in pretty good shape, having no problems with any of the assessment levels at this time. Don Huggard made a motion to approve Resolution 2016-01 with changes to be made to the Facility Maintenance Section, B & C as marked. Mayor Bonner seconded the motion that carried with all members voting aye.

Interlaken Video & Cleaning/Award Contract:

Wes Johnson updated the board that there was one bid received during the open bid stage. The bid received was for 2.5 times the amount budgeted for the project. Colleen Bonner made a motion to reject the received bid due to the pricing and authorized Horrocks Engineering to send out bid requests to a few local contractors that currently bid on our annual sewer cleaning/maintenance plan to see if there would be any interest in the Interlaken project. Clair Provost seconded the motion that carried with all members voting aye.

Engineers Reports:

Wes Johnson updated the board on the monthly flows as received from Heber Valley SSD. The board held a short discussion checking HVSSD's flow reports in early morning segments to see infiltration coming in when user flow is low.

Manager Report:

Becky Wood updated the board on recent project and issues of the district. She noted the board authorized up to \$5000 in repairs for the Tate Lane pump house, but only needed about \$1500.

She presented the board the costs, pro's and cons of switching banks, and noted that due to the Xpress Bill Pay software and credit card software, there may be a conflict and that she would be monitoring this. Becky Wood presented the board with a proposal from Caselle (Software Company) for a payroll module; the board discussed the proposal and initially decided that with only 3 members on the payroll that this would be unnecessary.

Becky Wood mentioned that everyone had been diligent in looking for infiltration and inflow from manholes. Jason Standifer and Eric Mecham have spent a couple of day's crack sealing and fixing minor problems with the manholes. Becky also asked the board to consider purchasing a chainsaw. The board requested a couple of estimates and recommendations on the purchase before making a final decision. Wes Johnson also noted that easements needed to be verified before the chainsaw could be used to clear any brush. Becky Wood discussed the Midway Villages sewer line repair costs and asked the board to reimburse the homeowner as she felt that it was the Districts responsibility. The board authorized payment in full to cover the costs.

The board also held a short discussion regarding celebrating MSD's 50 years.

Trustee Reports:

There were no Trustees reports.

Warrants & Financials:

The warrant list for March 8, 2016 was presented for approval (See copy in the warrant and supplemental files). The financials of the district was also presented as part of the packet for the board to review. Mayor Bonner made a motion to approve the warrants for March 8, 2016 and check payable to Midway City. Don Huggard seconded the motion that carried with all members voting aye.

Adjourn:

Mayor Bonner made a motion to adjourn the meeting at 7:46pm that carried with all members voting aye.


Don Huggard, Chairman


Becky Wood, District Clerk