

**MINUTES OF THE  
MIDWAY SANITATION DISTRICT  
BOARD OF TRUSTEES**

**Tuesday, May 3, 2016 at 6:30 p.m.**

Minutes of the Midway Sanitation District Board of Trustees regular meeting held May 3, 2016 at 6:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the Midway City Office Building, Radley's Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Notice Web Site.

**Roll Call:**

Colleen Bonner, Mayor, Trustee	Don Huggard, Chairman
Clair Provost, Vice-Chairman	Scott Kettle, Engineer
Wes Johnson, Engineer	Kraig Powell, Attorney
Becky Wood, Manager	

**Others Present:**

Michael Johnson, Summit Engineering

The Meeting was called to order at 6:30p.m.

**Approve the Agenda for May 3, 2016:**

Colleen Bonner made a motion to approve the agenda for May 3, 2016. Clair Provost seconded the motion that carried with all members voting aye.

**Approve the Minutes of the March 31, 2016 Meeting:**

Colleen Bonner made a motion to approve the minutes of the March 31, 2016 board meeting. Clair Provost seconded the motion that carried with all members voting aye.

**Midway Self Storage and Commercial Project:**

Michael Johnson, representing Midway Self-Storage informed the board about the potential project of storage units, caretaker apartment and businesses, located at 525 East Main Street (Karl Dodge property) consisting of approximately 6 acres. Horrocks Engineers submitted a letter to the board noting that the space on the bottom floor of the business could potentially become a restaurant and if this was the case, recommended requiring an outside grease trap be installed. Michael Johnson noted that a restaurant was only one of the options that the owners were considering at the time, but would pass the information along. Clair Provost made a motion to grant preliminary approval of the Midway Self-Storage and Commercial Project. Colleen Bonner seconded the motion that carried with all members voting aye.

**Resolution 2016 -02 (Policies & Procedures Amendments):**

Attorney Kraig Powell noted that adopting the updated policies and procedures of the district was to officially finalize the Resolution documents and put a beginning point on the new

policies. The board also discussed the Grease Trap Program Packets (next agenda item) in order to include the updated language involved to match the revised policies and procedures of the district. Colleen Bonner made a motion to approve Resolution 2016-02 adopting the MSD Policies and Procedures as Amended. Clair Provost seconded the motion that carried with all members voting aye.

**Grease Trap Program Packets:**

Colleen Bonner made a motion to table this item for further review at the next board meeting to include all of the proposed changes. Clair Provost seconded the motion that carried with all members voting aye.

**Engineers Reports:**

Scott Kettle updated the board on the monthly flows as received from Heber Valley SSD. He noted the conference weekend spike and the end of April due to the rain and snow and mentioned that MSD needs to be diligent in continuing to look for inflow and infiltration during rain and snowstorms. The board mentioned making a goal to cut back costs of inflow during wet weather. Scott and Wes informed the board that they had met with Dwight Hill at Wasatch County Health Department to discuss any potential grease traps that were needed in the district. Scott gave the board an update on the Interlaken cleaning and video project for the summer and mentioned that they were meeting with potential contractors for the annual district cleaning to discuss the regular line cleaning as well as the Interlaken cleaning and video and would let the board know of any interest among the contractors. He noted that he was trying to get a bid for the annual cleaning and Interlaken as one.

**Manager Report:**

Becky Wood discussed upcoming training, grease traps and an update on the GIS/house sheet project. Staff meeting for May was cancelled due to staff being at training in Roosevelt.

Kraig Powell updated the board on a discussion he had held with the manager of Heber Valley Bank regarding the forms that developers use for project bonding. He mentioned that Heber Valley Bank wanted to make changes to the forms. He mentioned that other banks had been using the forms for years and have not had a problem but wanted to get the approval of the board to refrain from allowing changes to the forms. The board unanimously agreed to keep the forms as is and to not allow banks to change them.

**Trustee Reports:**

Colleen Bonner wanted to inform the board that Swiss Mountain Estates, Oak Haven and Brighton Estates are beginning to build near local watersheds. She noted that we need to protect the watersheds and would need to analyze and prepare for future sewer capabilities in those areas. The board discussed options and who to contact at the county. It was determined that Colleen would contact Randall Probst for further discussion and to make him aware of potential issues. Source protection plans of the city water sources would be reviewed to discuss with the county.

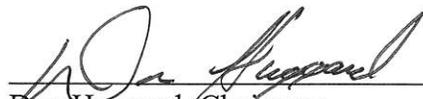
**Warrants & Financials:**

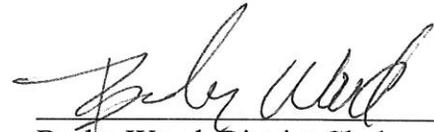
The warrant list for May 3, 2016 was presented for approval. (See copy in the warrant and supplemental files.) The financials of the district was presented as part of the packet for the

board to review. Clair Provost made a motion to approve the warrants for May 3, 2016. Colleen Bonner seconded the motion that carried with all members voting aye.

**Adjourn:**

Clair Provost made a motion to adjourn the meeting at 7:42pm that carried with all members voting aye.

  
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Don Huggard, Chairman

  
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Becky Wood, District Clerk