

**MINUTES OF THE
MIDWAY SANITATION DISTRICT
BOARD OF TRUSTEES**

Tuesday, November 3, 2015 at 6:30 p.m.

Minutes of the Midway Sanitation District Board of Trustees regular meeting held November 3, 2015 at 6:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the Midway City Office Building, Radley's Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Notice Web Site.

Roll Call:

Alan Cluff, Chairman
Colleen Bonner, Mayor and Vice-Chair
Laren Gertsch, Trustee
Scott Kettle, Engineer
Wes Johnson, Engineer
Becky Wood, Manager

Others Present:

Michael Johnston, Summit Engineering

The Meeting was called to order at 6:30p.m.

Approve the Agenda for November 3, 2015:

Mayor Bonner made a motion to approve the agenda for November 3, 2015. Trustee Gertsch seconded the motion that carried with all members voting aye.

Approve the Minutes of the September 29, 2015 Meeting:

Trustee Gertsch made a motion to approve the minutes of the September 29, 2015 board meeting. Mayor Bonner seconded the motion that carried with all members voting aye.

Lance Subdivision; Plat 2 Preliminary & Final Approval:

The board held a short discussion regarding the Subdivision. Mayor Bonner made a motion to grant preliminary and final approval of the Lance Subdivision, Plat 2. Trustee Gertsch seconded the motion that carried with all members voting aye.

Resolution 2015-07 FY 2016 Budget and Public Hearing:

The board reviewed the proposed budget for 2016 and made changes as necessary (notes of changes are listed in the supplemental file). Chairman Cluff made a motion to go into the public hearing to receive public comment on the adopted tentative FY 2016 budget for Midway Sanitation District. There being no comments, Chairman Cluff made a motion to end the public hearing. The board discussed capital improvement projects and it was determined that the capital improvement project budget amount would be set at \$120,000 to eliminate the negative

balance on the spreadsheet for the time being and have the board reapprove the capital improvement amounts upon further research if needed. Trustee Gertsch made a motion to approve Resolution 2015-07 Adopting the final FY 2016 Budget for Midway Sanitation District, with changes. Mayor Bonner seconded the motion that carried with all members voting aye.

Approval of Expenditure:

Wes Johnson updated the board on the progress of the Pine Canyon Road project. He noted that there would be one more pay request coming. Mayor Bonner made a motion to approve the expenditure for pay request number 6, for work KW Robinson had completed to be reimbursed to Midway City. Trustee Gertsch seconded the motion that carried with all members voting aye.

Engineers Reports:

Scott Kettle updated the board on the monthly flows as received from Heber Valley SSD. The board held a short discussion regarding the amount of inflow in manholes during rainstorms and what steps could be taken to alleviate the flow. The board also discussed the Magnuson plat and that no new services were required. The plat was signed by Chairman Cluff. The board then discussed moving the sewer line of lot 193 in Interlaken Estates.

Closed Executive Session to Discuss Pending or Reasonably Imminent Litigation or the Character, Professional Competence, or Physical or Mental Health of an Individual

Chairman Cluff moved to go into a closed executive session. Mayor Bonner seconded the motion that carried with all members voting aye.

Chairman Cluff moved to go out of the closed executive session. Mayor Bonner seconded the motion that carried with all members voting aye.

Manager Report:

Becky Wood noted the next and final meeting of this year would be held on November 30 at 6pm, and followed by the annual holiday party at Zermatt Resort. She noted that the MSD sponsored food drive began November 1 and ran through November 30. Trustee Gertsch made a motion to approve \$50 gift cards to each employee to be distributed at the holiday party. Mayor Bonner seconded the motion that carried with all members voting aye. The board also held a short discussion regarding grease trap issues.

Trustee Reports:

There were no Trustees reports.

Warrants & Financials:

The warrant list for November 3, 2015 was presented for approval. (See copy in the warrant and supplemental files.) The financials of the district was presented as part of the packet for the board to review. Trustee Gertsch made a motion to ratify the approval of the September 29, 2015 warrants and approve the warrants for November 3, 2015. Mayor Bonner seconded the motion that carried with all members voting aye.

Adjourn:

Trustee Gertsch made a motion to adjourn the meeting at 8:03pm that carried with all members voting aye.



Alan Cluff, Chairman



Becky Wood, District Clerk