

**MINUTES OF THE
MIDWAY SANITATION DISTRICT
BOARD OF TRUSTEES**

Tuesday, October 10, 2018 at 4:30 p.m.

Minutes of the Midway Sanitation District Board of Trustees regular meeting held October 10, 2018 at 4:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the Midway City Office Building, Ridley's Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Public Notice Web Site.

Call to Order; Opening Remarks or Invocation

Roll Call:

Clair Provost, Chairman
Celeste Johnson, Mayor
Scott Kettle, Engineer
Becky Wood, Manager

Don Huggard, Vice-Chairman
Cory Lott, PW Crew Chief
Wes Johnson, Engineer

Note: A copy of the meeting roll is contained in the supplemental file.

General Consent Calendar

- a. Agenda for the 10 October 2018 Regular Meeting
- b. Minutes of the 12 September 2018 Regular Meeting
- c. Warrants & Financials

Note: Copies of items 2a, 2b and 2c are contained in the supplemental file.

Motion: Don Huggard made a motion to approve the consent calendar including the agenda, previous meeting minutes, warrants and financials of the district. Celeste Johnson seconded the motion that carried with all members voting aye.

Note: The board asked Becky Wood to email the Consent Calendar portion of the meeting packets to the board rather than make copies to put in the packet to avoid using an abundance of paper for future meetings.

Operator Report:

Cory Lott updated the board on the progress of grease trap inspections and manhole inspections. The board discussed grease traps and sending a letter to establishments with grease interceptors to remind them of the need to keep the traps cleaned, the potential of grease in the lines and the fine that would be assessed if cleaning was not done in 30 days of notification of a "poor" rating each calendar year.

Dutch Draw 3 Lot Subdivision / Preliminary Approval (Michael Johnston):

The board held a short discussion on the low-pressure pump system that would be used for the project as well as a shared lateral agreement that would need to be recorded.

Motion: Don Huggard made a motion to grant preliminary approval to the Dutch Draw 3- Lot Subdivision, located at 1414 North Dutch Canyon Road contingent upon:

- Submission of Construction Plans
- Shared Lateral Agreement if all 3 lots connect to the existing stubbed lateral
- Lateral easements shown on the plat
- Show MSD signature block on plat
- Submit Engineers estimate to calculate bonding requirement
- Note on plat disclosing low-pressure pumping system

Celeste Johnson seconded the motion that carried with all members voting aye.

2019 Improvement Projects:

The board discussed the improvement projects for the upcoming year.

Motion: Celeste Johnson made a motion to (ratify) approve and award the contract for Improvement Projects of the District to K.W. Robinson in the amount of \$101,404.54 to be reviewed in 3 years. Don Huggard seconded the motion that carried with all members voting aye.

Sewer Billing Discussion:

The board discussed the proposed billing rates and the public hearing for October 24th. Becky Wood presented a slide show for the board detailing the numbers associated with the rate increase (see supplemental file).

Tentative FY 2019 Budget:

The board discussed the effects of the rate increase on the budget, JSSD, tax revenue, and the public hearings for October 24th.

Engineer Reports:

Scott Kettle updated the board on flows as reported by Heber Valley Special Service District and discussed projects of the district noting that Twin D would continue this year's annual cleaning project as soon as they were able.

(Note: the batteries in the recorder failed and went unnoticed during this discussion. As soon as the Manager became aware the batteries were replaced and the recorder continued keeping minutes at approx. 7:17pm.)

Manager Report:


Becky Wood updated the board on the progress of district functions and reminded Don Huggard and Clair Provost of the UASD conference they would be attending November 7-9th.

Trustee Reports:


Celeste Johnson noted that the board laid a great foundation for what we are trying to do, her only frustration is that we have not been more proactive in taking care of rates in the past.

Adjourn:

Clair Provost made a motion to adjourn the meeting at 7:19pm that carried with all members voting aye.



Clair Provost, Chairman



Becky Wood, District Clerk