

# MIDWAY CITY

## Planning Office

75 North 100 West  
Midway, Utah 84049

Phone: 435-654-3223 x105  
Fax: 435-654-2830  
mhenke@midwaycityut.org

### Sign Permit Application

Application Fee: \$50.00

#### Applicant (Owner or Authorized Agent):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

#### Sign Information:

Sign Address/location: \_\_\_\_\_

Brief description of sign: \_\_\_\_\_

#### Please review and acknowledge the following:

- All signs must comply with the Midway City Sign Ordinance 16.21 of the Municipal Code;
- No signs requiring a permit shall be installed before the date of approval by the Zoning Administrator and review by the Architectural Review Committee;
- Submit a drawing or picture of the sign, including dimensions, with the application;
- Submit a completed application and payment of the application fee.

#### Please read and sign before application submittal

If this permit is for a new sign, this permit will become null and void if construction is not commenced within 180 days or if construction is suspended or abandoned for a period of 180 days at any time after work is commenced.

I declare under penalty of perjury that I am the owner or authorized agent to this request and the foregoing statements, answers and attached documents are true and correct. As the applicant, I understand that my application is not deemed complete until the Planning Office has reviewed the application. I further understand I will be notified when my application has been deemed complete. At that time I expect that my application will be processed within a reasonable time, considering the work load of the Planning Office.

Signature of Owner or Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**All application fees are non-refundable.**

#### FOR OFFICE USE ONLY

**STAFF:**

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Application Number: \_\_\_\_\_

Zone: \_\_\_\_\_

Tax ID Number: \_\_\_\_\_

**PLANNER:**

Complete / Incomplete

Date: \_\_\_\_\_ Reviewed by: \_\_\_\_\_

