

**MINUTES OF THE
MIDWAY SANITATION DISTRICT
BOARD OF TRUSTEES**

Tuesday, January 13, 2015 at 5:30 p.m.

Minutes of the Midway Sanitation District Board of Trustees regular meeting held January 13, 2015 at 6:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the Midway City Office Building, Ridleys Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Notice Web Site.

Roll Call:

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|----------------|--------------|------------|
| Alan Cluff | Wes Johnson | |
| Colleen Bonner | Scott Kettle | |
| Laren Gertsch | Kraig Powell | Becky Wood |

Others Present:

The Meeting was called to order at 6:04p.m.

Approve the Agenda for January 13, 2015:

Trustee Gertsch made a motion to approve the agenda for January 13, 2015. Mayor Bonner seconded the motion that carried with all members voting aye.

Approve the Minutes of the December 2, 2014 Meeting:

Trustee Gertsch made a motion to approve the minutes of the December 2, 2014 board meeting upon review and correction of the capital improvement amount listed in the 2015 budget approval. Mayor Bonner seconded the motion that carried with all members voting aye.

2015 Organization of the Board:

Mayor Bonner made a motion for the board to remain organized as it had been in 2014 with Alan Cluff as Chairman, Mayor Bonner as Vice-Chairman and Laren Gertsch as Trustee. Trustee Gertsch seconded the motion that carried with all members voting aye.

Set 2015 Meeting Schedule:

Mayor Bonner made a motion to continue holding the Midway Sanitation District Board meeting on the first Tuesday of each month at 6:30pm with exception of the February meeting (moved to February 10), September meeting (mismarked and will be held on September 1), and the December meeting (to be moved to the last day of November- Nov. 30) and to allow any adjustments as needed. Trustee Gertsch seconded the motion that carried with all members voting aye.

Eldon's Place Subdivision Final Approval / BJ Wright Subdivision Preliminary Approval:

Paul Berg came before the board to discuss Eldon's Place Subdivision Final Approval as well as the BJ Wright Subdivision Preliminary approval. The two subdivisions are adjacent to one another near 970 South, Midway. Mr. Berg presented to Engineer Kettle the required signed easement for recording. Mr. Berg discussed options of running lines to connect along 970 South in conjunction with Natalie Streeter's Subdivision located behind Eldon's Place & BJ Wright's Subdivision. The board agreed that changes could be made and an exception would be granted for the last manhole on 970 south to be placed just short of the lot line reaching the subdivision. The board also agreed to allow lines to be installed just outside of the asphalt of the BJ Wright Subdivision to save costs of tearing up the road.

Motion: Mayor Bonner made a motion to grant Final Approval of the Eldon's Place Subdivision pending the modification of Eldon's Place Subdivision plat to reflect line placement along 970 South and a second easement granting the line placement. Trustee Gertsch seconded the motion that carried with all members voting aye.

Motion: Mayor Bonner made a motion to grant Preliminary Approval of the BJ Wright Subdivision pending the modification of Eldon's Place Subdivision plat as well as the BJ Wright plat to reflect line placement along 970 South and a second easement granting the line placement. Trustee Gertsch seconded the motion that carried with all members voting aye.

Approval of Expenditure to Reimburse Midway City for Work Completed on the 2014 Capital Improvement Projects of the District:

(See copy of summary and bill, submitted by Horrocks Engineering in the amount of \$49,778.24 in the supplemental file). Trustee Gertsch made a motion to approve the reimbursement expenditure, payable to Midway City. Mayor Bonner seconded the motion that carried with all members voting aye.

Express Bill Pay:

The board discussed the option of allowing its customers to pay for services with a credit card and reviewed the costs involved. Mayor Bonner made a motion to utilize an Express Bill Pay System and allow the expenditures associated under a one year trial basis. Chairman Cluff seconded the motion, Trustee Gertsch voted nay on the matter citing costs.

Engineer Reports:

Engineer Kettle updated the board on the monthly flows as received from Heber Valley SSD. Engineer Johnson informed the board that the staff was currently gathering information to review the rates of its commercial customers. He updated the board on the changes made to the public wholesale customers including Jordanelle, Soldier Hollow and Wasatch Mountain State Park that would go into effect for the January 2015 billing, based on the 2014 capital facilities plan updates.

Manager Report:

Manager Wood informed the board that they would be reviewing and making changes as a group to the Policies, Procedures and the Bylaws of the district throughout the year. She will include a small section of the policies, procedures and bylaws with the monthly packet for the board to review and then discuss at the following meeting. Manager Wood also congratulated Engineer

Kettle on being chosen as the 2014 RWAU Wastewater Operator of the Year. He will receive his award at the annual conference in February.

Technicians Report:

There were no technician reports at this time.

Trustee Reports:

There were no Trustee Reports at this time.

Warrants & Financials:

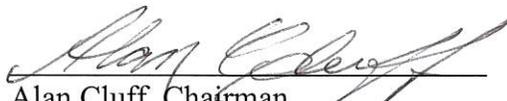
The warrant list for January 13, 2015 was presented for approval. (See copy in the warrant and supplemental files.) The financials of the district, including the month of December as well as the Year End Reports were presented as part of the packet for the board to review.

Mayor Bonner made a motion to approve the warrants for January 13, 2015. Trustee Gertsch seconded the motion that carried with all members voting aye.

Mayor Bonner welcomed Lisa Christen, representing Acqua Recovery Center. Ms. Christen noted that she had attempted to get on tonight's agenda, but was unable to. She noted that she was in the process of getting information regarding the grease traps to the engineers and was working with a new vendor and would get more info to the engineers.

Adjourn:

Mayor Bonner made a motion to adjourn the meeting at 7:03pm. Chairman Gertsch seconded the motion that carried with all members voting aye.


Alan Cluff, Chairman


Becky Wood, District Clerk