

**MINUTES OF THE  
MIDWAY SANITATION DISTRICT  
BOARD OF TRUSTEES**

**Tuesday, June 3, 2014 at 6:30 p.m.**

Minutes of the Midway Sanitation District Board of Trustees regular meeting held June 3, 2014 at 6:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the: Midway City Office Building, The Store Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Notice Web Site.

**Roll Call:**

Alan Cluff	Wes Johnson
Colleen Bonner	Scott Kettle
Laren Gertsch (Excused)	Becky Wood

**Others Present:**

The Meeting was called to order at 6:31 p.m.

**Approve the Agenda for June 3, 2014:**

Mayor Bonner made a motion to approve the agenda for June 3, 2014. Chairman Cluff seconded the motion that carried with all members voting aye.

**Approve the Minutes of the April 1, 2014 Meeting:**

Mayor Bonner made a motion to table the discussion of the April 1, 2014 meeting minutes until the following meeting to allow Trustee Gertsch a chance to review the changes. Chairman Cluff seconded the motion that carried with all members voting aye.

**Approve the Minutes of the May 6, 2014 Meeting:**

Chairman Cluff made a motion to approve the minutes of the May 6, 2014 meeting. Mayor Bonner seconded the motion that carried with all members voting aye.

**Scandia Subdivision Preliminary & Final Approval (Paul Berg)**

The board discussed the location and sewer lines of the Scandia Subdivision. Mayor Bonner made a motion to grant preliminary and final approval of the Scandia Subdivision. Chairman Cluff seconded the motion that carried with all members voting aye.

**Killowen Village, Phase 2 & 3**

Engineer Kettle noted that Killowen Village has already began building homes and they will need to install an 8" line. He noted that Phase 2 cannot get a sewer connection from 500 South and it is his recommendation to make the new line a private one and until the subdivision is approved Killowen Village will maintain the original line and leave the possibility to connect to

the new line in the future. Mayor Bonner made a motion to grant Preliminary approval to Killowen Village, Phase 2 & 3 under the conditions that the developer installs an 8" line from 250 West through the subdivision to the back lot of lot 4, Phase 2. They will maintain this line at this time. Chairman Cluff seconded the motion that carried with all members voting aye.

### **Capital Improvement Projects Update**

Engineer Johnson noted that the projected cost breakdown contained in the packets were actually a bit out of date and that there had been some changes made, however the costs for Midway City and the Irrigation Co. will remain the same. Engineer Johnson recommended that the board sign the updated cost breakdown sheet that has the updated costs to move forward and authorize payment/notice saying MSD is willing to pay their share of the project costs. As stated in the letter \$806,156.97 will be the amount of the Districts costs. Chairman Cluff authorized the document. Mayor Bonner signed the document as well as representative of the City. The projects pre-con meeting was held last week. KW Robinson will start upper Pine Canyon road this week or next. In the fall they will work on the lower half of Pine Canyon road after irrigation is done and continue to work on the project through 2015.

### **Engineer Reports**

Engineer Kettle presented the monthly flows of the district. He noted that there were flows of 1.54 thousand gallons in May, up about 2 million gallons from last year at this time. Engineer Johnson noted that we will continue to monitor the JSSD line and will work with public works for an hour or so to monitor flows from rain infiltration during the next rainstorm. Engineer Kettle noted that flows were up over Memorial Day Weekend. Engineer Kettle then presented the JSSD line monitoring graph. He noted that the blue line is the Jordanelle flow meter, the green line is manhole 1298, and the red line is manhole 107 by Dutch Fields (copy of chart is in the supplemental file). He will continue to monitor flows of the Jordanelle line to compare to previous flows. Jason has fixed the Doyle Wilson property manhole and infiltration from that point should not be a problem.

Engineer Kettle noted that last month the board discussed a sewer cleaning schedule. He presented a map of the lines contained in the District. He recommended that the district begin cleaning the concrete lines first which are in the older part of the city and to clean these lines every five years; clean the "newer" pvc lines every 10 years (see breakdown sheet in supplemental file). Engineer Johnson noted that the concrete lines decrease in number each year due to repair work and new subdivisions and PVC lines increase each year. Engineer Kettle noted that we first need to clean the sections that were discussed last month (Soldier Hollow, Aspen Hollow and the Valais Trunk line). There was a short discussion on future budgeting for the cleaning and if needed a budget amendment for this year. Do we want to start working (budget in 65k every year for sewer line cleaning) Mayor Bonner made a motion to approve the annual costs listed on the breakdown sheet (see supplemental file) and begin the cleaning of the lines. Chairman Cluff seconded the motion that carried with all members voting aye.

### **Manager Report:**

Manager Wood discussed the sewer backup issue at the Richard Boulter Insurance Company building. She wanted to thank everyone for doing an overall great job on fixing the problem and noted that the district has a great staff and that everyone worked well together.

Manager Wood indicated that Kent Kohler is reviewing the districts insurance and will follow up with him soon.

As discussed in the previous board meeting, Manager Wood indicated that she had spoken with Gay Motley who does the billing for the district in regards to the delinquent sewer accounts. She presented a memo from Gay Motley noting that at this time there were only 4 outstanding bills and that collecting on these accounts have never been a problem. The board continued discussion the ability to shut off customers' water if they were behind on their sewer bills. Manager Wood indicated that she had spoken with the Districts' attorney and he had said that the only way for it to be a legal action was to make an Interlocal agreement with the City, but it would be a lengthy task. The board discussed adding a reminder to the bottom of water bills for delinquent sewer users if necessary.

**Trustees Reports:**

There were no Trustees Reports at this time.

**Warrants:**

The warrant list for June 3, 2014 was presented for approval. (See copy in the warrant and supplemental files.) Mayor Bonner made a motion to approve the warrant list. Chairman Cluff seconded the motion that carried with all members voting aye. Mayor Bonner asked Manager Wood if she could put together a quarterly budget report for future meetings so that the board could see where they stood as far as budgeting.

The plats for Farm Springs Subdivision and The Lodges at Snake Creek were presented for a final signature.

**Adjourn:**

Mayor Bonner made a motion to adjourn the meeting at 7:13 p.m. Chairman Cluff seconded the motion that carried with all members voting aye.

  
Alan Cluff, Chairman

  
Becky Wood, District Clerk