

**MINUTES OF THE
MIDWAY SANITATION DISTRICT
BOARD OF TRUSTEES**

Tuesday, December 2, 2014 at 5:30 p.m.

Minutes of the Midway Sanitation District Board of Trustees regular meeting held December 2, 2014 at 6:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the Midway City Office Building, Ridleys Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Notice Web Site.

Roll Call:

Alan Cluff	Wes Johnson	
Colleen Bonner	Scott Kettle	
Laren Gertsch	Kraig Powell	Becky Wood

Others Present:

The Meeting was called to order at 5:30p.m.

Approve the Agenda for December 2, 2014:

Mayor Bonner made a motion to approve the agenda for December 2, 2014. Chairman Cluff seconded the motion that carried with all members voting aye.

Approve the Minutes of the November 4, 2014 Meeting:

Mayor Bonner made a motion to approve the minutes of the November 4, 2014 board meeting. Chairman Cluff seconded the motion that carried with all members voting aye.

Resolution 2014-08 Multiple connections on a lateral

Attorney Powell presented a revised agreement and Resolution 2014-08 pertaining to multiple laterals on a connection, as discussed in the previous meeting where John T. Gerth went before the board seeking approval of connecting onto a lateral that was currently servicing 2 other homes. This revised agreement discussed operation and maintenance costs and overall ownership of a lateral. Attorney Powell noted that in order to record this document everyone having an interest in a connection such as this would need to sign and be notarized the agreement along with the Chairman of the MSD board. The newly revised policies and procedures, Section E will replace the previous policies and procedures section regarding multiple connections. Attorney Powell recommended updating the current policies and procedures in its entirety. Trustee Gertsch made a motion to approve Resolution 2014-08 giving overall discretion of multiple connections on a lateral to the MSD board. Mayor Bonner seconded the motion that carried with all members voting aye.

Lisa Christen and Ty Mattingly came before the board to discuss a grease trap solution to be installed at the Johnson Mill which was being reconstructed to transform into a Recovery Center (Aqua Recovery Center). Engineer Johnson noted that it was his recommendation to install an outdoor grease trap with a larger capacity than the current grease trap installed. He noted that this would possibly be the final chance to require the entity to upgrade the capacity of the grease trap before the remodel was complete. Ms. Christen presented to the board her research of under the sink grease traps. She asked the board if they would consider allowing an upsized under the sink model. There was a discussion held in regards to capacity and cleaning regimens. It was ultimately decided by the board that Ms. Christen would work with Horrocks Engineers to determine a suitable solution for both parties before installing any grease trap.

FY 2015 Tentative Budget, Draft 3:

The board discussed budget numbers of 2014 and 2015 and made recommendations for splitting line items into more accommodating sections of the budget. The board also discussed Jordanelle charges as outlined in the budget. It was determined that the Jordanelle service agreement would need to be reviewed and updated.

Chairman Cluff made a motion to go into the public hearing to receive public comment on the adopted tentative FY 2015 budget for Midway Sanitation District. There being no comments, Chairman Cluff made a motion to end the public hearing. The board discussed capital improvement projects and it was determined that the capital improvement project budget amount would be set at \$166,000 to cover the costs. Trustee Gertsch made a motion to approve Resolution 2014-09 Adopting the final FY 2015 Budget for Midway Sanitation District, upon review from McEwan & Company to determine if all accounts are set up correctly. Mayor Bonner seconded the motion that carried with all members voting aye.

Engineer Reports:

Engineer Kettle presented a print out of the Caldwell Subdivision plat, located at 710 West. He informed the board that Ted Caldwell purchased the property in 2007. The county would not give him a building permit due to boundary line disagreements. The county informed Mr. Caldwell that he needed to divide the property and correct the disagreements before he could obtain a permit. Mr. Caldwell will be hooking his lateral onto Wards Lane.

Engineer Kettle updated the board on the monthly flows as received from Heber Valley SSD. He noted that flows were up from last year but down from last month.

Engineer Johnson presented the board with a payment request for capital improvements to Midway City with the MSD charges broken out. The current bill would need to be approved at City Council prior to payment. He informed the board that next month the amount listed for MSD will be on the warrant list.

Manager Report:

Manager Wood discussed the month issues and accomplishments, delinquent accounts and the agreement between Midway City and MSD. Manager Wood also had a presentation on the districts accomplishments in 2014 and goals for 2015. Manager Wood reminded the board that the next board meeting will be moved to January 13 at 6:00pm followed by the employee party dinner at Soldier Hollow at 7pm.

Trustee Reports:

There were no Trustee Reports at this time.

Warrants & Financials:

The warrant list for December 2, 2014 was presented for approval. (See copy in the warrant and supplemental files.) Mayor Bonner made a motion to approve the warrants for December 2, 2014. Trustee Gertsch seconded the motion that carried with all members voting aye. The financials of the District including the month of October were presented as part of the packet for the board to review.

Adjourn:

Mayor Bonner made a motion to adjourn the meeting at 8:59pm. Chairman Gertsch seconded the motion that carried with all members voting aye.


Alan Cluff, Chairman


Becky Wood, District Clerk

