

**MINUTES OF THE
MIDWAY SANITATION DISTRICT
BOARD OF TRUSTEES**

Tuesday, November 4, 2014 at 6:30 p.m.

Minutes of the Midway Sanitation District Board of Trustees regular meeting held November 4, 2014 at 6:30 p.m. in the Midway City Office Building, 75 North 100 West, Midway, Utah.

Notice of the meeting and agenda was posted in the: Midway City Office Building, The Store Express and 7-Eleven. A copy was sent to each of the Trustees and posted on the Utah Meeting Notice Web Site.

Roll Call:

Alan Cluff	Wes Johnson	
Colleen Bonner	Scott Kettle	
Laren Gertsch	Kraig Powell	Becky Wood

Others Present:

The Meeting was called to order at 6:00p.m.

Approve the Agenda for November 4, 2014:

Mayor Bonner made a motion to approve the agenda for November 4, 2014. Trustee Gertsch seconded the motion that carried with all members voting aye.

Approve the Minutes of the October 8, 2014 Meeting:

Trustee Gertsch made a motion to approve the minutes of the October 8, 2014 board meeting with minimal changes. Mayor Bonner seconded the motion that carried with all members voting aye.

John T. Gerth:

John (Ted) Gerth came before the board to discuss his home (Interlaken Estates, 287 Jungfrau Rd. Lot #21). Mr. Gerth has been building his home for approximately 15 years. In 1979 MSD drew up a house sheet on the property which at the time consisted of a poured foundation only and noted that the sewer was roughly installed but not fully connected. Mr. Gerth noted that he had been paying sewer bills since 2000. His neighbors on lot 22 and 23 had routed their laterals to merge together. Engineer Kettle noted that he understood MSD's policy of allowing 1 lateral per home, however there had been an existing agreement between lot #22 and 23 to share and maintain the one existing lateral. Engineer Kettle informed the board that under the circumstances and costs associated with rerouting of a sewer line that it was his recommendation that Mr. Gerth talk to the owners of Lot #22 and 23 and participate in the existing agreement of sharing and maintaining their connection. After a short discussion, Trustee Gertsch made the motion to have Attorney Powell write up an agreement to modify the current policies of the District to accept agreements with certain circumstances such as this situation of extenuating

circumstances and include/change language of requiring exceptions along these lines to be recorded against a property's' deed. Mayor Bonner seconded the motion that carried with all members voting aye.

KW Robinson

Bryan from KW Robinson came before the board to explain the delay of starting the Capital Improvement Project on Pine Canyon Road. He determined that his crew would start asap, hopefully within the next week due to other workloads and planned to complete the project (all except paving) close to April 2015.

Election

Attorney Powell presented a memo for the board detailing the rights of Interlaken should they be incorporated at tonight's election. He noted that after talking to the Utah Association of Special Districts council he determined if Interlaken incorporated there will be changes to the current MSD board. Interlaken will have an option to appoint a member if desired. If they do desire to appoint a member to the MSD board Interlaken and Midway City will appoint one member each plus one more elected member. Terms cannot end prematurely, and 1 seat would be available. If the total population minus Interlaken and Midway leaves more than 5% of the population then the unincorporated area gets to vote for a board member of that area. The board determined to discuss this further at a future board meeting.

FY 2015 Tentative Budget, Draft 2:

Manager Wood presented the 2nd draft of the 2015 district budget. The board discussed options relating to the revenues and expenses of the district and changes determined at the previous board meeting. Engineer Kettle presented a potential Capital Improvement project on Lime Canyon Road be added to the budget for 2015.

Chairman Gertsch asked Manager Wood why the numbers were a large jump from previous years. Manager Wood indicated that the budget had been changed over the last 2 to 3 years to put different amounts into different sections of inclusion throughout the budget due to the policy changes and employee status changes of the district and Midway City. Chairman Gertsch asked Manager Wood to do a breakdown of why the district is \$50,000 above previous years in repairs and maintenance and why the estimated final costs of 2014 were so high. It was determined that Manager Wood would add revenue items for the Jordanelle line and Soldier Hollow accounts as a separate item. Chairman Gertsch made a motion to adopt a tentative budget for 2015 and set public hearing to review the budget on December 2, 2014. Mayor Bonner seconded the motion that carried with all members voting aye.

Engineer Reports:

Engineer Kettle updated the board on the monthly flows as received from Heber Valley SSD. He noted that flows were up over conference weekend and then steadily decreased the rest of the month.

Manager Report:

Manager Wood presented an update on the districts projects and issues and time sheets/hours worked by Jason Standifer and other public works employees contributing to sewer inspections, cleaning, etc. Manager Wood also presented the districts' accounts receivable aging report and

noted this report was a type of update to the delinquent list presented at the previous board meeting. The board had asked Manager Wood to look into the billing amounts to determine actual costs of individual households and manage how many people live in each household and are required to pay as Gay Motley had done previously. Manager Wood indicated that the balances were inclusive of a "fiscal year" from the 3rd quarter in 2013 when the previous years' delinquent accounts had been submitted to the county for taxes, collectively indicating customer account balances from approx. September 2013 to September 2014. The current base rate depending on individuals in a home was approx. \$22.50/month and \$67.50/quarter and progressed from there. Chairman Gertsch asked Manager Wood to look into billing amounts and how long certain accounts were allowed to be past due/analyze who has not paid. The board asked Manager Wood to clarify with Attorney Powell if past due sewer accounts could be added to tax sales on a home and determine if the district could send letters to homeowners with delinquent accounts.

The board then discussed grease trap issues with Tarahumara and determined that Jason evaluate the trap once a month and included pictures of the condition.

Manager Wood indicated that she would be starting a coat drive the following week to give to area schools and the Children's Justice Center.

Trustee Reports:

There were no Trustee Reports at this time.

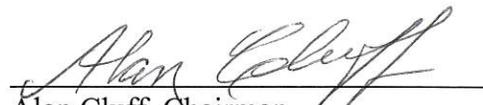
Warrants & Financials:

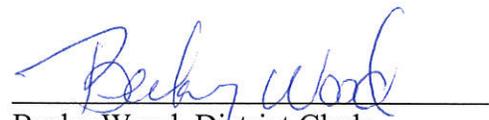
The warrant list for November 4, 2014 was presented for approval. (See copy in the warrant and supplemental files.) Trustee Gertsch made a motion to approve the warrants for November 4, 2014. Mayor Bonner seconded the motion that carried with all members voting aye. The financials of the District including the month of September were presented as part of the packet for the board to review.

Mayor Bonner asked that the January meeting be held on the 13th due to being unavailable on the 6th. The board determined that the employee Holiday party would be held on that night also and asked Manager Wood to take care of the details along with giving everyone \$50 gift cards to a local store.

Adjourn:

Trustee Gertsch made a motion to adjourn the meeting at 8:54pm. Mayor Bonner seconded the motion that carried with all members voting aye.


Alan Cluff, Chairman


Becky Wood, District Clerk