

# MIDWAY SANITATION DISTRICT

75 North 100 West  
Midway, Utah 84049

Phone: 435-654-3223 x118  
Fax: 435-654-4120  
bwood@midwaycityut.org

## Application for Board Review

---

**Application Fee: Costs + \$45.00 Per Lot**  
**(Costs include Legal and Engineering Review Expenses, Legal Noticing, Mailings, Etc.)**

### Applicant:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Authorized representative (*if other than above applicant*) to Whom All Correspondence is to be Sent:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Purpose of Request:** \_\_\_\_\_

---

### Project Location:

---

Street Address: \_\_\_\_\_ Subdivision/City: \_\_\_\_\_

### Please read and sign before application submittal

I declare under penalty of perjury that I am the owner or authorized agent of the property subject to this request and the foregoing statements, answers and attached documents are true and correct. I understand that any and all easements of any type have been signed and recorded or are in due process, previous to submittal of this application. As the applicant for this proposal, I understand that my application is not deemed complete until the MSD Clerk has reviewed the application. At that time I expect that my application will be processed within a reasonable time, considering the work load of the Office.

Signature of Owner or Agent: \_\_\_\_\_ Date: \_\_\_\_\_

This will be an agenda item for the Midway Sanitation District for the \_\_\_\_\_ meeting, to begin at 6:30pm that evening. I understand that all supporting material, copies of plats, etc. will be submitted 14 days prior to this meeting or will be moved to the following months meeting.

# Midway Sanitation District Policies & Procedures

All design work for sewer collection facilities in subdivisions shall be in accordance with the recommendations of the District Engineer covering plans and specifications. All construction, both on public and private property, shall be completed with expediency and in a workmanlike manner, in accordance with the standard specifications of the District. Only the following approved construction materials shall be used:

- Diameter of service laterals shall be 4-inch minimum concrete, or PVC pipe, with watertight rubber gasket field joints. Cast iron pipe with mechanical joints shall be used when required as specified in Construction Specifications V.B.4.
- Cleanouts must be cast iron, full length from service lateral, with brass plugs.
- Connections to main lines shall be made only to installed tees (or wyes) or with approved flange type, nose-one fittings.
- Cast iron pipe or PVC pipe must be extended at least 5 feet from foundation of house.
- Trench shall be excavated neatly, uniformly and only to depth required. Where soil is unstable, trench shall be over-excavated and filled to proper grade with gravel as necessary to form proper bedding for pipe.
- Curbs and walks, undermined by trenches, must be supported.
- Paving shall be cut only on smooth, uniform lines to construction standards.
- All utilities must be protected. Any damage thereto shall be permit holders' responsibility.
- Pipe shall be laid straight and to uniform grade. Minimum grade of pipe shall be 1% and where conditions permit, it shall be 2% slope.
- A cleanout shall be placed at property line, at all bends totaling over 45°, and at intervals not to exceed 100 feet.
- Cleanout risers must be supported at end of each section of pipe. A supporting collar of concrete must be poured around each nose-on connection, at each wye and at each bend.
- When connection is being made to stub line, the stub must be rodded to the main to be sure line is clear and that there is no debris or obstruction in the line.
- If no notice is given to the District of any obstruction being in the line, it shall be assumed that the line is clear when connection is made.

**For a complete listing of the Districts Policies and Procedures, please refer to the District Bylaws, Policies and Procedures Manual.**

# Midway Sanitation District

## Development Requirements Checklist

- District Application Completed and fees paid (\$45 per lot for Preliminary Approval, \$45 per lot for Final Approval)
- Inspection of construction will be performed by the District, and acceptance of facilities shall be based on District's approval of construction. Twenty-four hours' notice of need for inspection must be given and work must not be covered prior to inspection approval.  
\*\*An As-Built Drawing of the laterals' connections will be completed at this time.

All sewer lines are to be installed by a licensed contractor. The contractor shall post a performance bond to indemnify the District from any loss or damage that may directly or indirectly occur as a result of the installation of service lateral and meet all of the Districts Current Construction Standards.

- Each lot and/or sewer connection will be required to complete a Sewer Connection Application (yellow card) available at the Midway City's Building Department. All associated fees, including connection and cut permits will be due at this time.
- Construction Specifications will be based on the most current edition of the Districts Construction Standards. All work will be inspected by the District.
- All excavations for the service lateral installation shall be adequately guarded with barricades and lights so as to protect the public from hazard and shall be open trench work unless otherwise approved by the District. Streets, sidewalks, parkways and other public or private property disturbed in the course of the work shall be restored in a manner satisfactory to the District and to the County or the municipality in which the connection is made. The applicant shall obtain all necessary construction and work permits from the proper authorities when any work or construction is to be done in any public streets, alley, road or other public way. Pipe laying and backfill shall be performed in accordance with ASTM Specifications (C12-581 or revisions thereof).
- Septic tanks must be pumped and crushed or filled with clean sand (State Code) prior to actual hook in. Cesspools must be pumped, crushed and filled with approved material. Please contact the Wasatch County Health Department to get a list of approved material at 435-654-3264.

**For a complete listing of the Districts Policies and Procedures, please refer to the District Bylaws, Policies and Procedures Manual.**

**Midway Sanitation District**  
**Concept/Preliminary Plat Review**  
**For Small Scale Annexation**  
**(Under 3 Lots)**

**Project:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Prior to approval the following requirements shall be satisfied:

- Fees paid (\$45 per lot for Preliminary Approval)
- Each lot, parcel and easement is clearly marked and has dimensions and square footage listed. Include any written easement permission from surrounding owners
- Submit preliminary site plan with proposed sewer layout (Need 6 Copies)
- Provide (1) large scale plat map and (6) Copies of the plat 11"x17" in size for board review along with application
- Developer and/or Developers' Engineer must be present at approval meeting to answer any questions.

**Midway Sanitation District**  
**Concept/Preliminary Plat Review**  
**For Small Scale Subdivision**  
**(3-5 Lots)**

**Project:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Prior to approval the following requirements shall be satisfied:

- Fees paid (\$45 per lot for Preliminary Approval)
- Each lot, parcel and easement is clearly marked and has dimensions and square footage listed. Include any written easement permission from surrounding owners
- Submit preliminary site plan with proposed sewer layout (Need 6 Copies)
- Provide (1) large scale plat map and (6) Copies of the plat 11"x17" in size for board review along with application
- Developer and/or Developers' Engineer must be present at approval meeting to answer any questions.

**Midway Sanitation District**  
**Concept/Preliminary Plat Review**  
**For Large Scale Subdivision**  
**(5+ Lots)**

**Project:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Prior to approval the following requirements shall be satisfied:

- Fees paid (\$45 per lot for Preliminary Approval)
- Each lot, parcel and easement is clearly marked and has dimensions and square footage listed. Include any written easement permission from surrounding owners
- Submit preliminary site plan with proposed sewer layout (Need 6 Copies)
- Provide (1) large scale plat map and (6) Copies of the plat 11"x17" in size for board review along with application
- Developer and/or Developers' Engineer must be present at approval meeting to answer any questions.

**Midway Sanitation District**  
**Final Plat Review**  
**For Small Scale Annexation**  
**(Under 3 Lots)**

**Project:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Prior to approval the following requirements shall be satisfied:

- Fees paid (\$45 per lot for Final Approval)
- Each lot, parcel and easement is clearly marked and has dimensions and square footage listed. Include any written easement permission from surrounding owners
- Sanitation District signature line included along with all effected parties owning any right, title or interest in the property contained within the plat
- Any and all conditions of preliminary approval from other utilities met
- All Applicable Fees are Paid
- Developer and/or Developers' Engineer must be present at approval meeting to answer any questions.

**Midway Sanitation District**  
**Final Plat Review**  
**For Small Scale Subdivision**  
**(3-5 Lots)**

**Project:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Prior to approval the following requirements shall be satisfied:

- Fees paid (\$45 per lot for Final Approval)
- Each lot, parcel and easement is clearly marked and has dimensions and square footage listed. Include any written easement permission from surrounding owners
- Sanitation District signature line included along with all effected parties owning any right, title or interest in the property contained within the plat
- Any and all conditions of preliminary approval from other utilities met
- All Applicable Fees are Paid
- Developer and/or Developers' Engineer must be present at approval meeting to answer any questions.

**Midway Sanitation District**  
**Final Plat Review**  
**For Large Scale Subdivision**  
**(5+ Lots)**

**Project:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Prior to approval the following requirements shall be satisfied:

- Fees paid (\$45 per lot for Final Approval)
- Each lot, parcel and easement is clearly marked and has dimensions and square footage listed. Include any written easement permission from surrounding owners
- Sanitation District signature line included along with all effected parties owning any right, title or interest in the property contained within the plat
- Any and all conditions of preliminary approval from other utilities met
- All Applicable Fees are Paid
- Developer and/or Developers' Engineer must be present at approval meeting to answer any questions.

# Process Procedure for Recording Plats

All plats going before the Midway Sanitation District Board will be required to follow the conditions outlined by the Midway Sanitation District. These guidelines shall apply to any and all developments within the district boundaries. These guidelines are as follows:

1. Obtain Midway Sanitation Application from district clerk by calling Becky Wood at 435-654-3223 ext. 118, [bwood@midwaycityut.org](mailto:bwood@midwaycityut.org) or by visiting us online at <http://midwaycityut.org/sewer.htm> to print the application form. Applications must be received 21 days prior to requested board meeting review.
2. Complete application form and return to district clerk.
3. Staff will determine if appearance before board is necessary.
4. Once application has been approved please submit any documents and applicable fees at least 21 days prior to requested board meeting review. \*Application will not be approved unless all fees owed to the district are current.\*
5. Once board has granted approval contact district clerk to coordinate signing of plat. Copies of all recorded documents, easements and deeds are required prior to plat signature. Plat will be submitted for final signature at following monthly meeting after all supporting documents have been submitted and approved by district clerk.