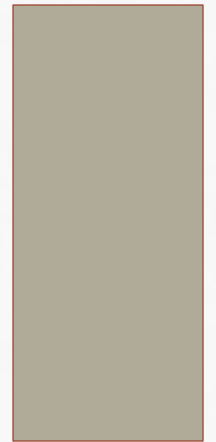


# SURPLUS PROPERTY RESOLUTION 2021-07

CITY RECORDER



# CURRENT POLICY

- Policies and Procedures – Section 7.1
- Open and closed bids
- Offered first to employees

# PURPOSE

- Establishes the procedures for the transfer and disposition of surplus property, equipment, and materials.
- Establishes the procedures for the scrapping, recycling, and disposing of scrap and recyclable surplus property, equipment, and materials.

# VALUE

- Property with a value less than \$10,000 is disposed of as directed by the Mayor.
- Property with a value of \$10,000 or greater is disposed of as directed by the City Council.
- This number is arbitrary.

# DISPOSAL METHODS

- Transfer to another department
- Trade-in
- Return to manufacturer
- Sealed bids
- Auction
- Scrap or recyclables
- No value
- Donated

# EMPLOYEES

- The policy as proposed is silent on employees purchasing surplus property. It does not give them preferential treatment, nor does it prohibit them from bidding with the public.
- Sealed Bids (City Elected Officials and Employees) – Sealed bids may be solicited from City elected officials and employees for the sale of surplus property. Surplus property disposed of in this manner shall be sold to the highest responsible bidder that meets or exceeds the approved estimated market value.

QUESTIONS?