

# MIDWAY CITY

- Planning Office -

75 North 100 West  
Midway, Utah 84049

Phone: 435-654-3223 x105  
Fax: 435-654-2830  
mhenke@midwaycityut.org

## Application: Lot Boundary Adjustment Application Fee: \$100

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### Owner (s) of Record:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Applicant or Authorized representative:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Parties to the Agreement: provide ownership names, physical address, mailing address, tax ID numbers and phone numbers of all lot owners involved. Use a separate piece of paper if needed.**

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**Subdivision Name (if applicable):** \_\_\_\_\_

**FOR OFFICE USE ONLY**

<b>STAFF:</b>		Application Number	_____
Date Received:	_____	Zone:	_____
Received By:	_____	Tax ID Number:	_____
Fee Paid:	_____		
<b>PLANNER:</b>			
Complete / Incomplete			
Date: _____	Reviewed by: _____		

**Plat Amendments:**

Plat amendments that do not qualify for treatment as a Lot Boundary Adjustment shall be processed in accordance with the requirements of Utah State Statute.

This checklist must be included with your submittal.

**CHECKLIST:**

- Provide a recordable draft agreement between you and the owners of any adjoining affected subdivided properties adjusting their mutual boundary if:
  - No new dwelling lot or housing unit will result from the adjustment;
  - The adjustment will not violate any applicable land use ordinance;
- Submit a complete application and checklist with all appropriate documentation;
- Payment of application fees and costs;
- Provide a copy of the plat as it is now recorded with the Wasatch County Recorder;
- Provide a copy of the documents to be recorded;
- Provide a drawing of the proposed Lot Boundary Adjustment, including:
  - Acreage of each lot;
  - Lot line dimensions;
  - Existing structures;
  - Fence lines;
  - Proposed new boundary;
  - Septic tanks and drainfields;
  - Other as required by the Planning Department.

The Midway City Planning Department has reviewed the above-submitted information and finds the proposal in compliance with zoning codes.

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Reviewing Planner's Signature

**Please read and sign before application submittal**

I declare under penalty of perjury that I am the owner or authorized agent of the property subject to this request and the foregoing statements, answers and attached documents are true and correct. As the applicant for this proposal, I understand that my application is not deemed complete until the Planning Office has reviewed the application. I further understand I will be notified when my application has been deemed complete. At that time, I expect that my application will be processed within a reasonable time, considering the work load of the Planning Office.

**I fully understand that I am responsible for the payment of any back taxes and declare that I am responsible for all fees incurred.**

Signature of Owner or Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**IMPORTANT: Your application cannot be processed until determined complete by the Planning Staff. An application shall be considered complete when all applicable fees are paid (such as Midway Water Board, Midway Sanitation District, out-of-pocket expenses, etc.) and all items listed herewith are provided or considered not applicable by the Planning Office. All application fees are non-refundable.**