



# Midway City

## Pavilion Reservation Application & Fee Schedule

Midway

*The Town Square and City Parks are public facilities owned, operated, and administered by Midway City Municipal Corporation. The renter agrees to respect the grounds, buildings, furnishings, and equipment.*

### RENTAL FEES

CITY PARK PAVILIONS (Pavilion only, no vendors)	TOWN SQUARE PAVILION (Pavilion only)
\$25.00 per day – Residents \$50.00 per day – Non-Residents	\$100.00 per day – Residents \$200.00 per day – Non- Residents  \$250.00 deposit required Amenities in the Park or on Town Square cannot be reserved

### BOOKING GUIDELINES

1. Pavilions will be booked only after a completed, signed, and approved application is on file with Midway City and all rentals are paid.
2. A \$250.00 deposit is required up front when renting the Town Square Pavilion. The deposit will be refunded if the pavilion, restrooms, and surrounding area are left clean and the renters adhere to all applicable policies and rules contained in this Application.
3. Only people 21 years of age or older may rent the Pavilions.
4. Midway City may terminate any Pavilion rental if the renters use the Pavilion in an unsafe manner or violate any of the policies and rules contained in this Application.
5. Renters may not assign or sublease any portion of their Pavilion rental.

### OTHER POLICIES

- **Cancellations.** Cancellations must be made at least 7 calendar days prior to your reservation date to be eligible for a refund. No refund will be given for cancellations made in the 7 calendar days before your reservation.
- **Decoration Rules.** No tape strong enough to cause damage, nails, staples, or hooks should be used.
- **Loss, Theft or Property Damage.** The Renter assumes liability for any loss, theft, property damage and/or personal injury that may occur while using a Pavilion and shall be responsible for the payment of any and all damage to the area of use, including the structure, furnishings, fixtures or equipment, whether caused by the Renter or the Renter's guests, exhibitors, attendees or contractors.
- **Securing the Facility.** Renter agrees to properly secure the Town Square Pavilion by ensuring that all windows and doors are locked, and all lights are turned off.
- **Supervision of Children.** No child should be left unattended in the Pavilion for any reason at any time. A person over the age of 21 must accompany any groups or individuals.
- **No Endorsement.** Midway City's grant of permission for a group to meet in a Pavilion in no way constitutes the City's endorsement of the policies, practices or beliefs of the organization or individual(s) using the Pavilion. No advertisement or announcement implying such an endorsement is permitted, without written consent by the city.
- **Problems During Rental Period.** Renter agrees to promptly call building maintenance at (435) 671-7387 if any problems arise while using a Pavilion. If the problem is the result of the Renter's conduct- or the Renter's agents, employees, licensees, permittees, contractors, subcontractors, or invitees- Renter agrees to pay a rate of one hundred dollars (\$100.00) per hour, with a two (2) hour minimum, for maintenance services. Such charges may be deducted from the damage/cleaning deposit if the problems occur at the Town Square Pavilion.
- **No Alcohol is allowed in Midway City Parks.** No alcohol is allowed to be consumed or served in any of the Midway City Parks.

## RENTAL CONTRACT

Town Square Pavilion ☐ Centennial Park ☐ Alpenhof Park ☐  
Hamlet Park North ☐ Hamlet Park South ☐ Burgi Hill Park East ☐ Burgi Hill Park West ☐

Date of Event: \_\_\_\_\_ Start Time (includes set-up time) \_\_\_\_\_ End: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Name of Renter: \_\_\_\_\_

Name of Contact of Organization: \_\_\_\_\_

Best Contact Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Anticipated Number of Attendees: \_\_\_\_\_

Will there be concessions or sales of any kind at this event? ☐ Yes ☐ No If yes, please provide additional details: \_\_\_\_\_

**\*\* If there are concessions, vendors or food trucks of any kind, the Renter MUST apply for a Special Event License. Failure to adhere to the rules and regulations will result in closure of the event and forfeiture of all fees. Providing false information on this application will result in closure of the event and forfeiture of all fees.**  
I have read and agree to the terms set forth in this Rental Contract. I agree to be personally responsible for any damage caused to the City park or facility used by myself and/ or my organization during my event.

This contract is not valid until signed by both parties.

I UNDERSTAND AND ACCEPT ALL TERMS OF THIS CONTRACT:

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Print name of Renter

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of City Representative

\_\_\_\_\_  
Print name of City Representative

\_\_\_\_\_  
Date

**Mail or Deliver Contract and Rental Fee to:**

**Midway City Park Pavilion Rental / P. O. Box 277 Midway, UT 84049.**

**Payment must be paid by cash, check or credit card. Credit cards are subject to a 3% processing fee.**