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**Date:** 15 March 2024  
**To:**  
**Cc:**  
**From:** Brad Wilson, City Recorder  
**RE:** Minutes of the 4 March 2024 City Council Meeting

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Please note that the following minutes await formal approval and are in draft or unapproved form.

**MINUTES OF THE  
MIDWAY CITY COUNCIL  
(Meeting)**

**Monday, 4 March 2024, 9:00 a.m.  
Midway City Office Building, Upstairs Conference Room  
75 North 100 West, Midway, Utah**

**Note:** Notices/agendas were posted at 7-Eleven, The Market Express, the United States Post Office, the Midway City Office Building, and the Midway Community Center. Notices/agendas were provided to the City Council, Planning Director, and The Wasatch Wave. The public notice/agenda was published on the Utah State Public Notice Website and the City’s website. A copy of the public notice/agenda is contained in the supplemental file.

**1. Call to Order**

Mayor Johnson called the meeting to order at 9:10 p.m. She excused Council Member Drury.

**Members Present:**

Celeste Johnson, Mayor  
Lisa Orme, Council Member  
Kevin Payne, Council Member  
Craig Simons, Council Member  
JC Simonsen, Council Member

Cory Lott, Public Works Crew Chief  
Shane Owens, Public Works Assistant Crew Chief  
Nancy Simons, Accounting / Budget Officer  
Jennifer Sweat, Treasurer  
Brad Wilson, Recorder

**Members Excused:**

Jeff Drury, Council Member

**Others Present:**

None

**Staff Present:**

Michael Henke, Planning Director

**2. FY 2025 Budget** – Receive and Discuss Presentations from Department Heads regarding the Fiscal Year 2025 Midway City Budget.

The Council, staff, and meeting attendees discussed the following items:

- General Fund
- Hiring a full-time IT employee.
- The City could contract with Wasatch County for IT services.
- The current provider should be kept for a year then reevaluated.
- Administrative Department
- Souvenir shop expenses should be removed from the Administrative Department.
- Cell phone reimbursements
- Cola and merit increases

- The City did not have to match the State's wage increases.
- The Council should be involved in determining merit increases.
- Transparency
- The number of staff and the amount of overtime should not be increasing at the same time.
- Overtime should be better controlled.
- The COLA increase should be smaller, and the merit increases larger.
- Exempt vs non-exempt employees
- Planning Department
- City cellphone for Katie Villani
- The City would pay for Ms. Villani's continuing education as an attorney.
- Training and continuing education
- Building Safety Department
- The amount for outside plan review should remain the same.
- Tonia Turner managed the souvenir shop but was also responsible for event planning and the Midway Business Alliance.
- The Business Alliance should be controlled and operated by local businesses.
- Professional services
- It was beneficial to have the City Engineer working in the City Office Building even though he was an independent contractor.
- An additional laptop was not needed for the Building Safety Department.
- The Bluebeam software needed to be updated.
- The computer hardware schedule should be updated.
- Building permit process
- Residents should be informed about the types of building permits that were free.
- Permit valuations
- Buildings
- Should the City wait to paint the trim on the City Office Building?
- Lighting and sound specialists for the Town Hall
- Door locking system
- The bathrooms in the Town Hall would be open during the day.
- Cameras in and around the City's buildings.
- Encourage the public to say something if they see something.
- Lighting problems in the Town Hall
- Equipment maintenance
- Updated costs for animal services
- Law enforcement
- The cost for the Heber City Police Department to provide additional law enforcement was in the budget.
- Both the Heber City Police Department and the Wasatch County Sheriff's Department would be on a council meeting agenda to discuss providing additional law enforcement.
- Crossing guards
- Tourism and economic development
- Did the City get its money's worth from Heber Valley Tourism and Economic Development?
- Wasatch County collected a lot of money from tourism and could not tell you where it was spent.
- County transient room tax.
- Streets

- Salt hauling
- Types of salt used by the City
- A request for proposals had been released for landscaping.
- Flags and contracting for flag rotation
- How did Tree City USA benefit the City?
- Wayfinding signs
- \$500 should be budgeted to help expand the memorial on the Memorial Hill.
- The budget should have an executive summary that includes income and expenses, less any pass-throughs, a five-year history, and a ten-year plan.
- “What ifs” and placeholders should be limited in the budget.
- Department heads should review the budget and eliminate any unnecessary expenses.
- The Mayor would regularly provide an administrative report to the Council.

The Council scheduled another budget meeting for the following Monday.

### **3. Adjournment**

The meeting was adjourned at 12:53 p.m.

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Celeste Johnson, Mayor

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Brad Wilson, Recorder